

ENROLLMENT FREQUENTLY ASKED QUESTIONS



Household and Guardianship Questions:

1. *How do I enroll if I do not have a permanent address?*

Your address will be the address you spend the night at before the registration day even if it is in a car, shelter, etc. This address will be used to determine your home attendance area school. You will be asked to complete a [Voluntary Information Sheet](#) upon enrollment. The District has McKinney-Vento program staff that can provide you with assistance with the enrollment process as well as transportation as needed. They can be reached at (920) 448-7326.

2. *My nephew/niece is living with me and I am taking care of and providing financial support to him/her. His/her Parent/Legal Guardian resides outside of the boundaries of the Green Bay Area Public School District. How do I enroll him/her in school?*

If the Student is residing with you for reasons other than for the sole purpose of attending school in the Green Bay Area Public School District, the Parent/Legal Guardian should complete a [Request for Residency and Educational Guardianship Form](#). You will be asked to complete an [Educational Guardianship - Acceptance of Responsibility](#) and Enrollment Form, as well as provide Proof of Residency and Proof of Age.

3. *My niece currently lives with me as a result of a voluntary agreement between myself and my niece's Parent/Legal Guardian. Both myself and my niece's Parent/Legal Guardian live within the District boundaries. How do I enroll her in school?*

The Student's Parent/Legal Guardian would need to complete the enrollment form. The Student's home attendance area school will be based upon the Parent's/Legal Guardian's address. The Parent/Legal Guardian should complete a [Rights to Records and/or Educational Decisions](#) form (Parent/Legal Guardian would check both options on the form).

4. *I am currently living with someone and cannot provide proof of residency.*

Families who have established stable residency in the home of another adult individual residing in the District can fill out a [Co-Residency Verification](#) form. Both the Parent/Legal Guardian and the Co-Resident will need to complete and sign this form. The Co-Resident is the Resident Adult with whom the Parent(s)/Legal Guardian(s) and Student(s) are living and is the adult that can provide proof of residency for the family.